



## **Job Description**

**Title: Buildings and Grounds Laborer**

**Appointment: Full time**

**Position Summary** – The Hudson Valley Farm Hub is seeking a full-time staff member to work as part of the Building and Grounds team. This team is responsible for the safe and effective maintenance of farm facilities, office buildings, and Farm Hub grounds, and is generally charged with keeping the Farm Hub’s infrastructure and landscaping both well-functioning and attractive year-round.

This staff person will participate in training, workshops and staff meetings related to farm operations during work hours. The Buildings and Grounds Laborer will also assist the Farm Manager with communicating with staff about best practices to promote a safe and effective workplace. In addition, general farm work and other duties will be assigned.

The Buildings and Grounds Laborer will report to the Buildings and Grounds Supervisor. Due to the nature of agriculture, evening and weekend work may be required during the planting and harvest season.

### **Essential Duties and Responsibilities:**

- Assist with maintaining all Farm Hub buildings, grounds and landscaping (includes mowing, weed whacking, weeding, snow shoveling sidewalks and around buildings)
- Provide maintenance assistance for buildings and storage facilities (includes painting)
- Work closely with the Buildings and Grounds Maintenance Supervisor to ensure that all field hedge rows are free of fallen trees and obstructions
- Ensure that all Farm Hub vehicles are cleaned and maintained properly
- Conduct routine equipment maintenance as needed
- Assist with on-farm events
- Perform other duties, including general farm work, as assigned

### **Additional Requirements:**

- At least 2 years prior experience in landscaping and/or building maintenance and repairs
- Familiarity with landscaping equipment (for example, mowers and weed whacking)
- Must be able to lift 50 pounds
- Must have a valid driver’s license
- Ability to work well with a diverse group of people
- Familiarity with farm operations a plus
- Proficiency in Spanish a plus