



Job Posting

Title: Buildings Maintenance Mechanic

Appointment: Full time

Position Summary

The Hudson Valley Farm Hub is seeking a full-time staff member to work as part of the Construction and Facilities Team. This team is responsible for the safe and effective construction and maintenance of farm facilities, office buildings, and Farm Hub grounds, and is generally charged with keeping the Farm Hub's infrastructure and facilities both well-functioning and attractive year-round.

This staff person will participate in trainings, workshops and staff meetings related to Farm Hub operations during work hours. The Buildings Maintenance Mechanic will be responsible for performing a variety of tasks associated with maintaining, repairing, and improving Farm Hub facilities. In addition, general farm work and other duties may be assigned.

The Buildings Maintenance Mechanic will report to the Construction and Facilities Supervisor. Due to the nature of the Farm Hub business operations, evening and weekend work may be required on occasion.

Essential Duties and Responsibilities

- Responsible for general maintenance, repair and upkeep of multiple buildings and facilities for Farm Hub operations
- Tasks may include carpentry, minor plumbing and electrical repairs, painting, flooring, and general system maintenance
- Will be expected to perform preventative maintenance on a daily basis
- Ensure that Construction and Facilities department vehicles are cleaned and maintained properly
- Ensure proper maintenance of tools and tracking of inventory
- **Maintain cleanliness, safety, and order in the shop and ancillary work areas**
- Assist with on-site events
- Perform other duties, including general farm work, as assigned

Additional Requirements

- Skills:
 - General construction skills, general repair work, light carpentry, painting, minor plumbing and electrical repairs, landscaping, tractor operation, use of hand and power tools including skill saw, table saw and all power tools, work from ladders; able to push,

pull, lift, scrub, kneel, climb and other physical tasks; understand level, plumb and square. Basic computer skills are necessary.

- Experience:
 - Prior experience required
- Personal:
 - Clean driver's license
 - Reliable transportation
 - Able to lift and carry 50lbs
 - Must be able to work efficiently and independently as well as with a team
 - Neat and clean work habits
 - Self-motivated and conscientious worker
 - Detail oriented
 - Ability to adapt to changing demands and priorities
 - Good communication skills
 - Positive attitude
 - Honest and trust worthy
 - Punctual and dependable
 - Must be able to take and follow direction with a positive attitude.
- Ability to work well with a diverse group of people
- Proficiency in Spanish a plus
- Familiarity with farming a plus

As an Equal Opportunity Employer, the Hudson Valley Farm Hub is committed to creating an inclusive workplace that respects and values diversity of cultural, ethnic, and experiential backgrounds. We welcome applicants of all races, ethnicities, national origins, genders, sexual orientations, and differently-abled people.

This is a full-time non-exempt position with a 40-hour work week, Monday through Friday.

Please email a resume, cover letter, and three references to hr@hvfarmhub.org by February 14, 2020.