



## **Job Description**

**Title: Grounds Laborer**

**Appointment: Full time**

### **Position Summary**

The Hudson Valley Farm Hub is seeking a full-time staff member to work as part of the Grounds team. This team is responsible for the safe and effective maintenance of Farm Hub facilities and grounds, office buildings and is generally charged with keeping the Farm Hub's infrastructure and landscaping both well-functioning and attractive year-round.

This staff person will be primarily engaged in grounds maintenance and landscaping, participate in trainings, workshops and staff meetings related to Farm Hub operations during work hours. The Grounds Laborer will also assist the Farm Manager with communicating with staff about best practices to promote a safe and effective workplace. In addition, general farm work and other duties will be assigned.

The Grounds Laborer will report to the Grounds Supervisor. Due to the nature of the Farm Hub's business operations, evening and weekend work may be required during the planting and harvest season.

### **Essential Duties and Responsibilities**

- Assist with maintaining all Farm Hub buildings, grounds and landscaping (includes mowing, weed whacking, weeding, snow shoveling sidewalks and around buildings)
- Provide maintenance assistance for buildings and storage facilities (includes painting)
- Work closely with the Grounds Maintenance Supervisor to ensure that all field hedge rows are free of fallen trees and obstructions
- Ensure that all Farm Hub vehicles are cleaned and maintained properly
- Conduct routine equipment maintenance as needed
- Assist with on-site events
- Perform other duties, including general farm work, as assigned

### **Additional Requirements**

- At least 2 years prior experience in landscaping and/or building maintenance and repairs
- Familiarity with landscaping equipment (for example, mowers and weed whacking)
- Must be able to lift 50 pounds
- Must have a valid driver's license
- Ability to work well with a diverse group of people

- Familiarity with farm operations a plus
- Proficiency in Spanish a plus

As an Equal Opportunity Employer, the Hudson Valley Farm Hub is committed to creating an inclusive workplace that respects and values diversity of cultural, ethnic, and experiential backgrounds. We welcome applicants of all races, ethnicities, national origins, genders, and sexual orientations, and differently-abled people.

This is a full-time non-exempt position with a 40-hour work week, Monday through Friday.

Please email a resume, cover letter and three references to [hr@hvfarmhub.org](mailto:hr@hvfarmhub.org) by February 28, 2020.