



Lead Miller

Job Posting

Position Summary: The Hudson Valley Farm Hub is seeking a Lead Miller to work as a member of the Community Food team to support the launch and operation of a new facility that will craft flour, corn, and bean products from local sources as well as serve as a center for research and education in the local food system. This position will be an important part of designing the new production line and facility, as well as participating in product development and educational programming for the local community. The Lead Miller will lead the production of high-quality flour, milled corn products, and bagged dry beans. As part of the Community Food team, the Lead Miller will support our organizational goals to provide access to healthy, local, and culturally significant foods to the local community. Additionally, the Lead Miller will be a part of the organization's mission to support a transition to regenerative agriculture in the Hudson Valley.

Essential Duties and Responsibilities:

- Responsible for efficient and safe operation and maintenance of all aspects of the milling production line, including grain cleaning and conditioning, milling, bagging, and storage
- Hire, train, and supervise production staff
- Ensure product quality and workplace and food safety
- Manage and/or conduct equipment maintenance and repair
- Maintain parts inventory for milling equipment and needed milling materials
- Trouble shoot milling line issues
- Maintain production logs and regulation and certification-required documentation
- Oversee inventory tracking of product
- Ensure accurate order fulfillment, with additional staff support
- Participate in production planning and product research and development, including grain testing and baking trials
- Manage production-related expenditures and budget tracking
- Participate in facility tours and visits
- Speak on behalf of the organization about the milling facility and production

Qualifications:

- Minimum of 5 years of experience in grains processing, preferably using local farm products, organic grains, and a stone milling process
- Strong mechanical skills for production equipment operation and maintenance
- Knowledge of grains and corn varieties, including familiarity with ancient and heritage varieties
- Demonstrated experience with regulatory compliance, including food safety regulations and organic certification
- Ability to work collaboratively as part of a close-knit team
- Superior attention to product quality and workplace and food safety
- Ability to communicate in a friendly, professional manner with partners and colleagues
- Strong organizational and project management skills, including experience managing to a budget
- Experience using MS Office software and proficient in Excel
- English proficiency required and Spanish proficiency a plus
- Understanding of and commitment to the organization's values of ecological resilience and equity
- Driver's license
- Ability to lift up to 50 pounds and engage in physical labor, including walking, climbing stairs, reaching overhead, and bending repeatedly during a full work shift

As an Equal Opportunity Employer, the Hudson Valley Farm Hub is committed to creating an inclusive workplace that respects and values diversity of cultural, ethnic, and experiential backgrounds. We welcome applicants of all races, ethnicities, national origins, genders, and sexual orientations, and differently-abled people.

Please submit a resume and cover letter to mcahill@hvfarmhub.org by September 30, 2021.